

Authority Budget of: **ADOPTED COPY**

HIGHLANDS HOUSING AUTHORITY

State Filing Year

2022

ADOPTED COPY

For the Period:

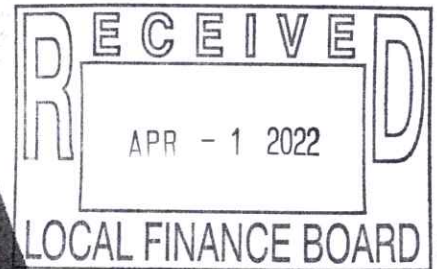
July 1, 2022

to

June 30, 2023

www.highlandshousingauthority.org

Authority Web Address

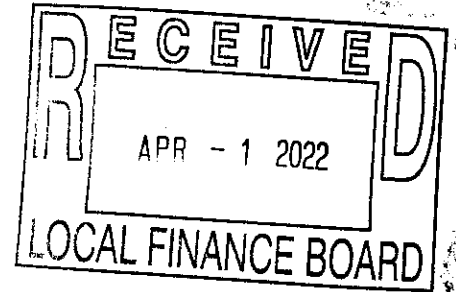


Division of Local Government Services



2022 (2022-2023) HOUSING AUTHORITY BUDGET

Certification Section



2022 (2022-2023)

HIGHLANDS

(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM 07-01-2022 TO 06-30-2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Cwert CPA, RMA Date: 4/12/2022

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Cwert CPA, RMA Date: 5/31/2022

2022 (2022-2023) PREPARER'S CERTIFICATION

HIGHLANDS

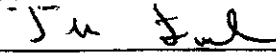
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 07-01-2022 TO: 06-30-2023

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	THOMAS FURLONG		
Title:	DIRECTOR OF FINANCIAL OPERATIONS		
Address:	881 AMBOY AVE., P.O. 390 PERTH AMBOY, NJ 08862		
Phone Number:	732-826-3118	Fax Number:	732-826-3111
E-mail address	tfurlong@perthamboyha.org		

2022 (2022-2023) APPROVAL CERTIFICATION

HIGHLANDS

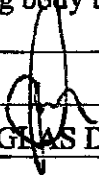
(Name)

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 07-01-2022 TO: 06-30-2023

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the HIGHLANDS Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 28th day of March, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	DOUGLAS DZEMA		
Title:	EXECUTIVE DIRECTOR		
Address:	215 SHORE DRIVE HIGHLANDS, NJ 07732		
Phone Number:	732-872-2022	Fax Number:	732-291-8743
E-mail address	ddzema@perthamboyha.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.highlandshousingauthority.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- The budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

DOUGLAS DZEMA

Title of Officer Certifying compliance

EXECUTIVE DIRECTOR

Signature

**2022 (2022-2023) HOUSING AUTHORITY BUDGET
RESOLUTION
HIGHLANDS
(Name)**

FISCAL YEAR: FROM: 07-01-2022 TO: 06-30-2023

WHEREAS, the Annual Budget and Capital Budget for the HIGHLANDS Housing Authority for the fiscal year beginning 07-01-2022 and ending 06-30-2023 has been presented before the governing body of the HIGHLANDS Housing Authority at its open public meeting of March 28th, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,277,100, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,209,316 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$11,032 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the HIGHLANDS Housing Authority, at an open public meeting held on March 28th, 2022 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the HIGHLANDS Housing Authority for the fiscal year beginning, 07-01-2022 and ending, 06-30-2023 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the HIGHLANDS Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on May 24th, 2022.

(Secretary's Signature)

3.28.22

(Date)

Resolution moved by Comm Wells and seconded by Comm Messina
Governing Body Recorded Vote


Member:	Aye	Nay	Abstain	Absent
Gloria Miller				X
Ida Tkoch	X			
Ellen Williams	X			
Rebecca Wells	X			
Dolores Francy	X			
Nancy Messina	X			
Lori Hohenleitner	X			

2022 (2022-2023) ADOPTION CERTIFICATION

HIGHLANDS HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 07/01/2022 TO: 06/31/2023

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the HIGHLANDS Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 24TH day of, May, 2022 .

Officer's Signature:			
Name:	DOUGLAS DZEMA		
Title:	EXECUTIVE DIRECTOR		
Address:	215 SHORE DRIVE HIGHLANDS, NJ 07732		
Phone Number:	732-872-2022	Fax Number:	732-291-8743
E-mail address	ddzema@perthamboyha.org		

2022 (2022-2023) ADOPTED BUDGET RESOLUTION

HIGHLANDS HOUSING AUTHORITY

FISCAL YEAR: FROM: 07-01-2022 TO: 06-30-2023

WHEREAS, the Annual Budget and Capital Budget/Program for the HIGHLANDS Housing Authority for the fiscal year beginning 07-01-2022 and ending, 06-30-2023 has been presented for adoption before the governing body of the HIGHLANDS Housing Authority at its open public meeting of May 24th, 2022 ; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,277,100 , Total Appropriations, including any Accumulated Deficit, if any, of \$ 1,209,316 and Total Unrestricted Net Position utilized of \$ 0 ; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 11,032 and Total Unrestricted Net Position planned to be utilized of \$ 0 ; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of HIGHLANDS Housing Authority, at an open public meeting held on May 24th, 2022 that the Annual Budget and Capital Budget/Program of the HIGHLANDS Housing Authority for the fiscal year beginning, 07/01/2022 and, ending, 06/30/2023 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

5-24-22

(Date)

Resolution Moved by: Comm Hohenleitner and Seconded by: Comm Messina

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Chair Gloria Miller	X			
Comm Rebecca Wells				X
Comm Ida Tkoch	X			
Comm Ellen Williams				X
Comm Dolores Francy	X			
Comm Nancy Messina	X			
Comm Lori Hohenleitner	X			

2022 (2022-2023) HOUSING AUTHORITY BUDGET

Narrative and Information Section

HOUSING AUTHORITY CONTACT INFORMATION AUTHORITY CONTACT INFORMATION 2022 (2022-2023)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	HIGHLANDS HOUSING AUTHORITY		
Federal ID Number:	22-6002210		
Address:	215 SHORE DRIVE		
City, State, Zip:	HIGHLANDS	NJ	07732
Phone: (ext.)	732-872-2022	Fax:	732-291-8743

Preparer's Name:	THOMAS FURLONG		
Preparer's Address:	881 AMBOY AVENUE, P.O. BOX 390		
City, State, Zip:	PERTH AMBOY	NJ	08862
Phone: (ext.)	732-826-3118	Fax:	732-826-3111
E-mail:	tfurlong@perthamboyha.org		

Chief Executive Officer:(1)	DOUGLAS DZEMA		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	732-872-2022	Fax:	732-291-8743
E-mail:	ddzema@perthamboyha.org		

Chief Financial Officer(1)	THOMAS FURLONG		
(1) Or person who performs these functions under another Title			
Phone: (ext.)	732-826-3118	Fax:	732-826-3111
E-mail:	tfurlong@perthamboyha.org		

Name of Auditor:	Richard Larsen, CPA		
Name of Firm:	Novogradac & Company LLP		
Address:	1433 Hooper Avenue Suite 329		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	732-503-4257	Fax:	
E-mail:	rlarsen@novoco.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

HIGHLANDS

(Name)

FISCAL YEAR: FROM: 07-01-2022 TO: 06-30-2023

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2020 or 2021) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 7
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2020 or 2021) Transmittal of Wage and Tax Statements: \$272,747.08
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2021 or 2022 deadline has passed 2021 or 2022) because of their relationship with the Authority file the form as required? No (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering)
Commissioners Messina and Hohenleitner were both appointed in 2021. If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NO*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **The ED is hired through an interlocal agreement that is reviewed and approved by the Board of Commissioners**

- 11) Did the Authority pay for meals or catering during the current fiscal year? **Yes** See Attached *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **NO** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- First class or charter travel **NO**
 - Travel for companions **NO**
 - Tax indemnification and gross-up payments **NO**
 - Discretionary spending account **NO**
 - Housing allowance or residence for personal use **NO**
 - Payments for business use of personal residence **NO**
 - Vehicle/auto allowance or vehicle for personal use **NO**
 - Health or social club dues or initiation fees **NO**
 - Personal services (i.e.: maid, chauffeur, chef) **NO**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **YES** *If "yes," attach explanation including amount paid. The Authority provides a merit increase to employees each year based on the Authority's financial/management indicators. Amount paid for June 31, 2021 was \$5,000*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **N/A** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? **NO** *If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.*

GIANNAS ITALIAN RESTAURANT
122 BAY AVE
HIGHLANDS NJ 07732
732-769-6377

Terminal ID: *****148 ***5

12/1/21 10:11 PM

SERVER #: 2

CHASE VISA - INSERT
AID: A0000000031818
ACCT #: *****3198

CREDIT SALE
UID: 133511755700 REF #: 2717
BATCH #: 343 AUTH #: 039090

DESCRIPTION : _____

AMOUNT \$1100.00

TIP \$ 132.00

TOTAL \$ 1232.00

APPROVED

ARQC - E91616A3A12F2320

THANK YOU!

CUSTOMER COPY

(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

HIGHLANDS

(Name)

FISCAL YEAR: FROM: 07-01-2022 TO: 06-30-2023

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Highlands Housing Authority
to June 30, 2023

July 1, 2022

For the Period

A B C D E F G H I J K L M N O P Q R S T

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Reportable Compensation from Authority (W-2/ 1095)			Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1095)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
								Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)						
1. Gloria Miller	Chairperson	2 X	X					None							0	
2. Ellen Williams	Vice Chair	2 X	X					None							0	
3. Rebecca Wells	Commissioner	2 X	X					None					0		0	
4. Lori Hohenleifer	Commissioner	2 X	X					None							0	
5. Ida Tioch	Commissioner	2 X	X					None							0	
6. Nancy Meszha	Commissioner	2 X	X					None							0	
7. Dolores Francy	Commissioner	2 X	X					None					272,747	80,000	352,747	
8. Douglas Dierne	Executive Director	5	X					Perth Amboy H.A.	Executive Director 35+						0	
9								0							0	
10								0							0	
11								0							0	
12								0							0	
13								0							0	
14								0							0	
15								0							0	
Total:												\$ 272,747	\$ 80,000	\$ 352,747		

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Highlands Housing Authority
 For the Period July 1, 2022 to June 30, 2023

Inout - X - in Box Below IF this Page is Non-Applicable

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Current Year	Proposed Budget	Current Year						
Active Employees - Health Benefits - Annual Cost										
Single Coverage	1		\$ 12,328	\$ 12,328	\$ 12,328	1	\$ 11,969	\$ 11,969	\$ 359	3.0%
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)	1		24,657	24,657	24,657	1	23,939	23,939	718	3.0%
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)				(3,810)	(3,810)			(3,700)	(110)	3.0%
Subtotal	2		33,175	33,175	33,175	2		32,208	967	3.0%
Commissioners - Health Benefits - Annual Cost										
Single Coverage										#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0					0				#DIV/0!
Retirees - Health Benefits - Annual Cost										
Single Coverage										#DIV/0!
Parent & Child										#DIV/0!
Employee & Spouse (or Partner)										#DIV/0!
Family										#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)										#DIV/0!
Subtotal	0					0				#DIV/0!
GRAND TOTAL	2		\$ 33,175	\$ 33,175	\$ 33,175	2		\$ 32,208	\$ 967	3.0%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

	Yes or No
	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

2022 (2022-2023) HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period **Highlands Housing Authority** to **June 30, 2023**
July 1, 2022

	FY 2023 Proposed Budget				FY 2021-2022 Adopted Budget Total All Operations	% Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs			
REVENUES							
Total Operating Revenues	\$ -	\$ -	\$ -	\$ 1,275,400	\$ 1,267,720	\$ 7,680	0.6%
Total Non-Operating Revenues	-	-	-	1,700	1,700	-	0.0%
Total Anticipated Revenues	-	-	-	1,277,100	1,269,420	7,680	0.6%
APPROPRIATIONS							
Total Administration	-	-	-	353,830	338,910	14,920	4.4%
Total Cost of Providing Services	-	-	-	712,660	702,540	10,120	1.4%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	25,940	1,459	5.6%
Total Operating Appropriations	-	-	-	1,066,490	1,067,390	26,499	2.5%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	23,056	(1,459)	-6.3%
Total Other Non-Operating Appropriations	-	-	-	93,830	91,540	2,290	2.5%
Total Non-Operating Appropriations	-	-	-	93,830	114,596	831	0.7%
Accumulated Deficit	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	-	-	-	1,160,320	1,181,986	27,330	2.3%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	-	-	-	1,160,320	1,181,986	27,330	2.3%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ 116,780	\$ 67,784	\$ (19,650)	-22.5%

Revenue Schedule

Highlands Housing Authority
For the Period July 1, 2022 to June 30, 2023

	FY 2023 Proposed Budget				FY 2021.2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
						Total All Operations	All Operations	All Operations
OPERATING REVENUES								
<i>Rental Fees</i>								
Homebuyers' Monthly Payments					\$ -	\$ -	#DIV/0!	
Dwelling Rental			600,000		600,000	624,200	(24,200) -3.9%	
Excess Utilities					-	-	#DIV/0!	
Non-Dwelling Rental					-	-	#DIV/0!	
HUD Operating Subsidy			635,600		635,600	603,520	32,080 5.3%	
New Construction - Acc Section 8 Voucher - Acc Housing Voucher					-	-	#DIV/0!	
Total Rental Fees			1,235,600		1,235,600	1,227,720	7,880 0.6%	
<i>Other Operating Revenues (List)</i>								
Tenant Charges			2,000		2,000	2,200	(200) -9.1%	
Laundry Commissions			4,000		4,000	4,000	- 0.0%	
Late Fees			2,000		2,000	2,000	- 0.0%	
Antennas			31,800		31,800	31,800	- 0.0%	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Type in (Grant, Other Rev)					-	-	#DIV/0!	
Total Other Revenue			39,800		39,800	40,000	(200) -0.5%	
Total Operating Revenues			1,275,400		1,275,400	1,267,720	7,680 0.6%	
NON-OPERATING REVENUES								
<i>Other Non-Operating Revenues (List)</i>								
Type in					-	-	#DIV/0!	
Type in					-	-	#DIV/0!	
Type in					-	-	#DIV/0!	
Type in					-	-	#DIV/0!	
Type in					-	-	#DIV/0!	
Type in					-	-	#DIV/0!	
Total Other Non-Operating Revenue					-	-	#DIV/0!	
<i>Interest on Investments & Deposits (List)</i>								
Interest Earned			1,700		1,700	1,700	- 0.0%	
Penalties					-	-	#DIV/0!	
Other					-	-	#DIV/0!	
Total Interest			1,700		1,700	1,700	- 0.0%	
Total Non-Operating Revenues			1,700		1,700	1,700	- 0.0%	
TOTAL ANTICIPATED REVENUES	\$	\$	\$	\$	1,277,100	\$ 1,277,100	\$ 1,269,420	\$ 7,680 0.6%

Prior Year Adopted Revenue Schedule

Highlands Housing Authority

FY 2021-2022 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental				624,200	624,200
Excess Utilities					-
Non-Dwelling Rental					-
HUD Operating Subsidy				603,520	603,520
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher					-
Total Rental Fees	-	-	-	1,227,720	1,227,720
<i>Other Revenue (List)</i>					
Tenant Charges				2,200	2,200
Laundry Commissions				4,000	4,000
Late Fees				2,000	2,000
Antennas				31,800	31,800
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	-	-	-	40,000	40,000
Total Operating Revenues	-	-	-	1,267,720	1,267,720
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
Type in					-
Total Other Non-Operating Revenues	-	-	-	-	-
<i>Interest on Investments & Deposits</i>					
Interest Earned				1,700	1,700
Penalties					-
Other					-
Total Interest	-	-	-	1,700	1,700
Total Non-Operating Revenues	-	-	-	1,700	1,700
TOTAL ANTICIPATED REVENUES	\$ -	\$ -	\$ -	\$ 1,269,420	\$ 1,269,420

Appropriations Schedule

Highlands Housing Authority
For the Period July 1, 2022 to June 30, 2023

	FY 2023 Proposed Budget				FY 2021.2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	
					Total All Operations	All Operations	All Operations	
OPERATING APPROPRIATIONS								
<i>Administration</i>								
Salary & Wages			136,640	\$ 136,640	\$ 126,970	\$ 9,670	7.6%	
Fringe Benefits			32,450	32,450	31,000	1,450	4.7%	
Legal			18,200	18,200	18,200	-	0.0%	
Staff Training			6,000	6,000	6,000	-	0.0%	
Travel			6,000	6,000	6,000	-	0.0%	
Accounting Fees			21,900	21,900	21,260	640	3.0%	
Auditing Fees			9,500	9,500	9,000	500	5.6%	
Miscellaneous Administration*			123,140	123,140	120,480	2,660	2.2%	
Total Administration			353,830	353,830	338,910	14,920	4.4%	
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services				-	-	-	#DIV/0!	
Salary & Wages - Maintenance & Operation			101,660	101,660	98,820	2,840	2.9%	
Salary & Wages - Protective Services				-	-	-	#DIV/0!	
Salary & Wages - Utility Labor				-	-	-	#DIV/0!	
Fringe Benefits			55,850	55,850	54,400	1,450	2.7%	
Tenant Services			3,600	3,600	3,600	-	0.0%	
Utilities			243,500	243,500	251,000	(7,500)	-3.0%	
Maintenance & Operation			214,000	214,000	202,000	12,000	5.9%	
Protective Services				-	-	-	#DIV/0!	
Insurance			50,000	50,000	47,000	3,000	6.4%	
Payment in Lieu of Taxes (PILOT)			35,650	35,650	37,320	(1,670)	-4.5%	
Terminal Leave Payments				-	-	-	#DIV/0!	
Collection Losses			5,400	5,400	5,400	-	0.0%	
Other General Expense				-	-	-	#DIV/0!	
Rents				-	-	-	#DIV/0!	
Extraordinary Maintenance				-	-	-	#DIV/0!	
Replacement of Non-Expendible Equipment			3,000	3,000	3,000	-	0.0%	
Property Betterment/Additions				-	-	-	#DIV/0!	
Miscellaneous COPS*				-	-	-	#DIV/0!	
Total Cost of Providing Services			712,660	712,660	702,540	10,120	1.4%	
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	27,399	25,940	1,459	5.6%
Total Operating Appropriations			1,066,490	1,093,889	1,067,390	26,499	2.5%	
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	21,597	23,056	(1,459)	-6.3%
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve			93,830	93,830	91,540	2,290	2.5%	
Municipality/County Appropriation				-	-	-	#DIV/0!	
Other Reserves				-	-	-	#DIV/0!	
Total Non-Operating Appropriations			93,830	115,427	114,596	831	0.7%	
TOTAL APPROPRIATIONS			1,160,320	1,209,316	1,181,986	27,330	2.3%	
ACCUMULATED DEFICIT								
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT			1,160,320	1,209,316	1,181,986	27,330	2.3%	
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation				-	-	-	#DIV/0!	
Other				-	-	-	#DIV/0!	
Total Unrestricted Net Position Utilized				-	-	-	#DIV/0!	
TOTAL NET APPROPRIATIONS			\$ 1,160,320	\$ 1,209,316	\$ 1,181,986	\$ 27,330	2.3%	

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ - \$ - \$ 53,324.50 \$ 54,694.45

Prior Year Adopted Appropriations Schedule

Highlands Housing Authority

FY 2021-2022 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages				\$ 126,970	\$ 126,970
Fringe Benefits				31,000	31,000
Legal				18,200	18,200
Staff Training				6,000	6,000
Travel				6,000	6,000
Accounting Fees				21,260	21,260
Auditing Fees				9,000	9,000
Miscellaneous Administration*				120,480	120,480
Total Administration	-	-	-	338,910	338,910
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services					-
Salary & Wages - Maintenance & Operation				98,820	98,820
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor					-
Fringe Benefits				54,400	54,400
Tenant Services				3,600	3,600
Utilities				251,000	251,000
Maintenance & Operation				202,000	202,000
Protective Services					-
Insurance				47,000	47,000
Payment in Lieu of Taxes (PILOT)				37,320	37,320
Terminal Leave Payments					-
Collection Losses				5,400	5,400
Other General Expense					-
Rents					-
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment				3,000	3,000
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	-	-	-	702,540	702,540
Total Principal Payments on Debt Service In Lieu of Depreciation	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	25,940
Total Operating Appropriations	-	-	-	1,041,450	1,067,390
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt Operations & Maintenance Reserve	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	23,056
Renewal & Replacement Reserve Municipality/County Appropriation				91,540	91,540
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	91,540	114,596
TOTAL APPROPRIATIONS	-	-	-	1,132,990	1,181,986
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	-	-	-	1,132,990	1,181,986
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation					-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 1,132,990	\$ 1,181,986

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ -	\$ -	\$ -	\$ -	\$ 52,072.50	\$ 53,369.50
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Debt Service Schedule - Principal

Highlands Housing Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Fiscal Year Ending in						Total Principal Outstanding		
	Adopted Budget Year 2021.2022	Proposed Budget Year 2023	2024	2025	2026	2027		2028	Thereafter
First Mortgage Investors	\$ 25,940	\$ 27,399	\$ 29,308	\$ 30,565	\$ 32,284	\$ 34,100	\$ 35,984	\$ 216,581	\$ 406,221
Type in Issue Name									
Type in Issue Name									
TOTAL PRINCIPAL	25,940	27,399	29,308	30,565	32,284	34,100	35,984	216,581	406,221
LESS: HUD SUBSIDY									
NET PRINCIPAL	\$ 25,940	\$ 27,399	\$ 29,308	\$ 30,565	\$ 32,284	\$ 34,100	\$ 35,984	\$ 216,581	\$ 406,221

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating	N/A	N/A	N/A
Year of Last Rating	N/A	N/A	N/A

If no Rating type in Not Applicable

Debt Service Schedule - Interest

Highlands Housing Authority

If Authority has no debt X this box

	Fiscal Year Ending in						Total Interest Payments Outstanding
	Proposed Budget Year 2023	2024	2025	2026	2027	2028	
First Mortgage Investors	21,597	19,687	18,430	16,711	14,895	13,011	28,433
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
TOTAL INTEREST	21,597	19,687	18,430	16,711	14,895	13,011	28,433
LESS: HUD SUBSIDY							
NET INTEREST	\$ 21,597	\$ 19,687	\$ 18,430	\$ 16,711	\$ 14,895	\$ 13,011	\$ 28,433
							132,764

2022 (2022-2023)

HIGHLANDS

(Name)

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2022 (2022-2023) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

HIGHLANDS

(Name)

FISCAL YEAR: FROM: 07-01-2022 TO: 06-30-2023


[X] enter X to the left if this paragraph is applicable

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Highlands Housing Authority, on the 28th day of March, 2022.

OR

[] enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following _____ reason(s): _____

Officer's Signature:			
Name:	DOUGLAS DZEMA		
Title:	EXECUTIVE DIRECTOR		
Address:	215 SHORE DRIVE HIGHLANDS, NJ 07732		
Phone Number:	732-872-2022	Fax Number:	732-291-8743
E-mail address	ddzema@perthamboyha.org		

2022 (2022-2023) CAPITAL BUDGET/PROGRAM MESSAGE

HIGHLANDS Housing Authority (Name)

FISCAL YEAR: FROM: 07-01-2022 TO: 06-30-2023

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects? **The Authority's capital Budget is sent to the Local Municipality for review and comments**
2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated? **YES**
3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared? **YES 20 Years**
4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources) **NONE**
5. Have the current capital projects been reviewed and approved by HUD? **YES**

Add additional sheets if necessary.

Proposed Capital Budget

Highlands Housing Authority
For the Period July 1, 2022 to June 30, 2023

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
Public Housing Management					
Type in Description	\$ -				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
Section 8					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
Housing Voucher					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
Other Programs					
RAD Rehab Work	11,032				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	11,032	-	11,032	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 11,032	\$ -	\$ 11,032	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Highlands Housing Authority
 For the Period July 1, 2022 to June 30, 2023

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2023	2024	2025	2026	2027	2028
Public Housing Management							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
Section 8							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
Housing Voucher							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
Other Programs							
RAD Rehab Work	142,695	11,032	\$ 13,461	\$ 41,945	\$ 34,508	\$ 41,749	\$ -
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	142,695	11,032	13,461	41,945	34,508	41,749	-
TOTAL	\$ 142,695	\$ 11,032	\$ 13,461	\$ 41,945	\$ 34,508	\$ 41,749	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Highlands Housing Authority
 For the Period July 1, 2022 to June 30, 2023

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Public Housing Management</i>					
Type in Description	\$ -				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>Section 8</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>Housing Voucher</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-				
<i>Other Programs</i>					
RAD Rehab Work	142,695				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	142,695				
TOTAL	\$ 142,695	\$ -	\$ 142,695	\$ -	\$ -
Total 5 Year Plan per CB-4	<u>\$ 142,695</u>	<u>\$ -</u>	<u>\$ 142,695</u>	<u>\$ -</u>	<u>\$ -</u>

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.