## HIGHLANDS HOUSING AUTHORITY PAGE N-3 (1 OF 2) QUESTION 10

The Authority uses the County of Monmouth as a comparable in determining annual salary increases and compensation. The Board's finance committee reviews this information along with the affordability based on the Authority's overall budget to determine cost of living increases. Additional increases in an individual's compensation level are brought forth to the Finance Committee by the Executive Director based on the employee's workload and performance evaluations. The Finance Committee will make the appropriate recommendations to the full Board who will appropriate the amounts approved in the Authority's annual budget.

Amount \$17.40 \$22.40 \$24.40 \$24.40 \$36.48	\$667.64 \$54,81	\$49.06 \$280.35
Hotel/travel Mileage/tolls/Park Mileage/tolls/Park Mileage/tolls/Park Mileage/tolls/Park Mileage/tolls/Park	Philadelphia, PA Hotel/meals Philadelphia, PA Mileage/tolls/parking	Wileage/tolls Hotel
Location Piscataway, NJ Piscataway, NJ Piscataway, NJ Piscataway, NJ Piscataway, NJ	Philadelphia, PA Hotel/meals Philadelphia, PA Mileage/tolls	Atlantic City, NJ Atlantic City, NJ
Reason 4/11/2015 Ethios Class 5/16/2015 PHAS Class 6/6/2015 Comm Skills Class 5/13/2015 Comm PR Class 31-Oct Fin. Issues Class	11/17-19/15 HQS Seminar 11/17-19/15 HQS Seminar	10/12/2015 Annual Conference Atlantic City, NJ 10/12/2015 Annual Conference Atlantic City, NJ
Position Date Commissioner Comm	Maintenance Repairer 11/7 Maintenance Repairer 11/7	Res. Oper. Manager Res. Oper. Manager
Name Eilen Willams Ellen Willams Eilen Willams Ellen Willams	Joseph Cusumano Joseph Cusumano	Renee DeMarco Renee DeMarco

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er er er er er er er	102 Average of the givers Russon, NJ 07769 (732)741-3860
	Croer
	5 rack of larb \$36.00 each
Å	2 filet pignon \$35.00 each
· · · ·	
<del></del>	1hi \$28, Size tauliolini w/ \$20,
	Size ripatori con Bile speciel
	2 Descent platter \$52.00 each
	4.00 each coffee
•	\$1.50 each
	14.89 14.89
	## 185   BS / \$24,00
 	aushroons each
~~~	45.00 each
1+	Subtote 1: \$373.00   10ta 1 7ax; \$61.11
	Total.;

Ristorente Glorgia 102 Averue of Two Rivers Rurson, HJ 07260 (732)741-3880

Order# 11608 Est In Order Table: Table 21 Date: 12/17/15, 8:13 PH

1010379390 2 8 Paid With: Yigh 8111: Total: Transactions Tota); TIP

APPROVED

I agree to pay the above total amount according to card issuer agreement

Thank you for your bustness

\*\*\*Custober Capy\*\*\*

## HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED) HIGHLANDS (Name)

	FISCAL YE	CAR:	FROM:	7/1/2016	TO:	6/30/2017
13) Die	I the Authority provide any of	the follo	owing to or for a	person listed on Pa	ige N-4 or ar	y other employee of
the	Authority:					
a.	First class or charter travel	no				
ъ.	Travel for companions	no				
C.	Tax indemnification and gros	s-up pa	yments no			
d.	Discretionary spending accou	int r	NO			
e.	Housing allowance or residen	ice for p	ersonal use rx	<u> </u>		
ſ.	Payments for business use of	регѕопа	l residence IK	<u> </u>		
g.	Vehicle/auto allowance or vel	hicle for	r personal use	no		
ħ.	Health or social club dues or	initiatio	n fees <u>no</u>			
i.	Personal services (i.e.: maid,					
	he answer to any of the abov			escription of the tr	ansaction ir	icluding the name an
	ition of the individual and the i					
	the Authority follow a written					
	loyees and/or commissioners of					
	stantiation of expenses through					
	anation of the Authority's prod					
	the Authority make any payme					or severance or
	ination? <u>no</u> If "yes,					
	the Authority make any payme					
	the performance of the Autho		hat were conside	ered discretionary b	onuses? <u>no</u>	If "yes,"
	h explanation including amoun		. 5. 1			
	the Authority comply with its					
	itting its audited annual finance					
	icipal Securities Rulemaking B					
	A If "no," attach a descri		the Authority's	pian to ensure con	ipitance with	i its Continuing
	osure Agreements in the future		41 D		.J D1	
	he Authority receive any notic					
	regarding maintenance or rep					
	nt regulations and standards the					
	nation as to why the Authority uthority's plan to address the c			те гедитеа тат	enunce or re	pairs and describe
	he Authority receive any notic			its from the Donort	mant of Hou	sing and Lieban
	lopment or any other entity du					
	ption of the event or condition					
	essment	mar re.	anca m me jme	Or ussessment und	marcure me	umount of the fine
	he Authority been deemed "tro	nipled"	by the Denortm	ent of Housing and	Heban Dave	lonment? DO
	s," attach an explanation of th					
	s, unaction expanditions ident. o address the conditions ident.		н ию линониу	mus accused 11 OHL	лон иниис	serios ine numerny s
1		y				

## AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

## HIGHLANDS

(Name)

FISCAL YEAR: FROM:

7/1/2016

TO:

6/30/2017

Complete the attached table for all persons required to be listed per #1-4 below.

- List all of the Authority's current commissioners and officers and amount of compensation from the Authority
  and any other public entities as defined below. Enter zero if no compensation was paid.
- List all of the Authority's key employees and highest compensated employees other than a commissioner or
  officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's <u>former</u> officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's <u>former</u> commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.
- Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.
- Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:
  - a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
  - b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.
- Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.
- Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.
- Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2015, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2016, with 2015 being the most recent calendar year ended).
- Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Page N-4 (1 of 2)

# Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Festion July 1,2016 to Jule 30, 2017  Reportable Companishon from Festion Sun Sun Sun Sun Sun Sun Sun Sun Sun Su	66,515	\$ 66	5 213,640				. \$	\$	\$	5 . 5				Торы!:
Fortier Peilod July 1,2016 to June 30, 2017  Reportable Companisation from Authority (W-2/1099)  Average Hours Companisation Full Peilon SX X None Commissioner SX None Commissioner Commissioner SX None Commissioner														
Reportable Compansation from Authority [W-2] 1099)  Authority [W-2]							<b>4</b> 1							515
Reportable Compensation from  Reportable Compensation from  Authority (Nv-2/1099)  Conter (auto  Authority (Nv-2/1099)  Authority (Nv-2/1	56,515		209,259	53	Executive Director	Perth Anboy HA				, None		: :/ : : :		
Reportable Compansation from Authority [W-2/1099].  Average Hours S X X None  Commissioner Commissioner S X None  Commissioner Commissioner S X None  Reportable Compansation from Authority [M-2/1099].  Reportable Compansation from Authority [M-2/1099].  Reportable Compansation from Authority [M-2/1099].  Average Hours S X None  Reportable Compansation from Authority [M-2/1099].  Reportable Compansation from the Entities where individual positions are dat Compansation from the Entities where individual positions are dat Compansation from Authority [M-2/1099].  Reportable Compansation	•					None				None		n in	Commissioner  Executive Director	7 Dolores Francy 8 Douglas Dzema
For the Period July 1, 2016 to June 30, 2017  Reportable Companisation from Authority [W-2/ 1099].  Reportable Companisation from the Entitles where motivated in Period allowance, amount of other Public Entitles where motivated in Period Companisation from Authority Total is an Employee or Positions in Companisation from Charles for Companisation from Charles for Companisation from Authority from						None				None		ъх	Commissioner	6 Richard O'Well
For the Period July 1, 2016 to June 30, 2017  Reportable Companisation from Authority (W-2/1099)  Authority (W						Z C R				None .		ь Х	Commissioner	Side Twich
For tree Period July 1, 2016 to June 30, 2017  Repartable Compensation from Authority (W-2/ 1099)  Average Hours S Compensation  Authority (W-2/ 1099)  Average Hours S Compensation  Authority (W-2/ 1099)  Average Hours S Compensation  Authority (India where individual Positions at Compensation Authority (India where individual Positions at Compensation Authority (India where individual Positions at Compensation Authority (India where individual Positions at Compensation Authority (India where indicided in Coller Public Entities Litted in Positions at Compensation Authority (India where individual Positions at Compensation (India where individual Positions at Compensation (India where individual Positions at Compensation Authority (India where individual Positions at Compensation (India where individual Positions at Compensation (India where individual Positions at Compensation (India where india where indindia where india where india where india where india where india			2,881		Retired pension	State of No				None a		<u>νι (</u> Χ	Commissioner	Sico Williams
For the Pediad July 1, 2016 to June 30, 2017  Reportable Compensation from Authority (NV-2/ 1099)  Authority (NV-2/ 1099)  Chalfperson Position   10		٠	2,500	10-15	Council Person	Borough of Highlands	,			None		и <i>о</i>	rancissimmon	to Account the control of the contro
For the Period July 1, 2016 to June 30, 2017  Reportable Compansation from Authority [W-2/1099]  Authority [W-2/1099]  Authority [W-2/1099]  Authority [W-2/1099]  Authority [W-2/1099]  Average Hours Salary			7-1			None	\$	-		None		: in	Chairperson	1 G.Cria Willer
July 1, 2016 to June 30, 2017  Reportable Companisation	arnouni ner ton from to fatile thefits, yment is waith	Estimated of other Public (health be pension, parties of health but hereful of hereful o	Reportable Compensation from Other Public Entities (W-2/ 1959)	Average Hours per Week Dedicated to Positions at Other Public Entities direction Column O	1	Names of Other Public Entitles where individual is an Employee or Member of the Governing Body	Total Componistion from Authority		Other (auto allowance, expense account. payment in lieu of health	Base Salary/ Silpend Bonu		Complexioner		Nama
July 1, 2016 to June 30, 2017									mpansation from	Reportable Cor				
							4			June 30, 2017	ő	July 1, 2016	For the Period	

## Schedule of Health Benefits - Detailed Cost Analysis

is medical coverage provided by the SHBP (Yes or No)? Is prescription drug coverage provided by the SHBP (Yes or No)?	GRAND TOTAL	A STATE OF THE STA	Employee Cost Sharing Contribution (enter as negative ~ ) Subrotal	Family	Employee & Spouse (or Partner)	Parent & Chilo	Retirees - Health Benefits - Annual Cost Single Coverage	The second second second second second second second	Suptotal Suptotal	Employee Cost Charles Cost: but to the cost of the cos	Employee & spoose (or Partner)	rarellog Chic	Single Coverage	Commissioners - Health Benefits - Annual Cost	Controlled to the first the man figure of the form	Employee Cost Sharing Contribution (enter as negative - )	Family	Employee & Spause (or Partner)	Parent & Child	Single Coverage	Active Employees - Health Benefits - Annual Cost	A CONTRACTOR OF THE CONTRACTOR		
	2				0					DOMESTIC STREET, STREE							The second secon			2 \$ 12,467		Budget Budget	<u>∞</u>	Highlands Housing Authority For the Period July 1, 2016
re re	\$ 22,666	,													22,666	(2,268) 6	•			\$ 24,934		Proposed Budget	Total Cost Estimate	Authority 2016
	2	0			0			0 7,0							2 開發					2		(Medical & Rx) Current Year		ë
	11	<b>通知的</b>						**************************************												\$ 11,873		per Employee Current Year	Annual Cost	June 30, 2017
	\$ 21,586			, ,	,						•	,			21,586	(2,160)	•	4		5 23,746		Total Current Year Cost		, 2017
1	\$ 1,080		f 1		1					•	1		,		1,080	(108)				\$ 1.188		\$ Increase (Decrease)		
	5.0%	#D;V/3}	#D:V/0!	#D.V/01	#D:V/01	#D.V/2!		10/V:G#	IC/V:C#	#DIV/0I	#DIV/0!	#DIV/0!	#DIV/0!		5.0%	5.0%	#DIV/OI	#D:V/03	#DIV/51	5.0%		% Increase (Decrease)		

## Schedule of Accumulated Liability for Compensated Absences

Highlands Housing Authority
For the Period July 1, 2016

2016 to

June 30, 2017

Complete the below table for the Authority's accrued liability for compensated absences.

Legal Basis for Benefit

			\$ 9,262	nces at beginning of current year	Total liability for accumulated compensated absences at beginning of current year
				7	
		1.00			5.5
	4				
3	1				
	1.	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1,580	20	TOM FALKOWSKI
		14.4	3,142	24	JOHN HEMENWAY
	7		2,241	16	JOSEPH CUSAMANO
			1,922	8	RENEE DEMARCO
	*		\$ 377	6.25 \$	PAMELA CARBONE
Individual Employment Agreement	Resolution	Approved Labor Agreement	Dollar Value of Accrued Compensated Absence Liability	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Individuals Eligible for Benefit
applicable items)	olicat	(check ap)			

## **Schedule of Shared Service Agreements**

Highlands Housing Authority

For the Period

July 1, 2016

June 30, 2017

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

			Comments (Enter more specifics if	Agreement Effective		Received by/
Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Effective Date	Effective Agreement Date End Date	Paid from Authority
		Management Services		1/1/2016	1/1/2016   12/31/2016	43,075
Perth Amboy Housing Authority	Highlands Housing Authority	Accounting Services		1/1/2016	12/31/2016	18,045
					-	
	. :					

## 2016/2017 HOUSING AUTHORITY BUDGET

**Financial Schedules Section** 

## 2016 Budget Summary

-74.5%	\$ (S1,610)	97,230		, M				
į				ı,	\$	\$	\$ 17,640	ANTICIPATED SURPLUS (DEFICIT)
7.2%	65,930	913,030	978,96D		,		978,960	Net Total Appropriations
#D14/01	,	•		,				Less: Total Unrestricted Net Position Utilized
7.2%	65,930	913,030	978,960		•		978,960	Total Appropriations and Accumulated Deficit
#DIV/01		·		,				Accumulated Deficit
#DIV/0!				,	•	,		lotal non-operating Appropriations
10/VIO#		. ,						Net Interest Payments on Debt Total Other Non-Operating Appropriations
7.2%	65,930	913,030	978,960		•		978,960	Total Operating Appropriations
#D:V/CI								Net Print pal Payments on Debt Service in Lieu of Depreciation
7.5%	50,180	633,440	683,520		•		683,620	Total Cost of Providing Services
5.6%	15,750	279,590	295,340	•	•		295,340	Total Administration
	!							APPROPRIATIONS
1.5%	14,320	982,280	009'966				996,600	Total Anticipated Revenues
-0.4%	(50)	11,400	11,350				11,350	Total Non-Operating Revenues
14 151 157 157	\$ 14,370	\$ 970,880	985,250	· \$		4.5	\$ 985,250	Total Operating Revenues
All Operations	All Operations All Operations	Total All Operations	Total All Operations	Other Programs	Housing Voucher	Section 8	Public Housing Management	REVENUES
% increase (Decrease) Proposed vs. Adopted	Sincrease (Decrease) Proposed vs. Adopted	Adopted Budget			Proposed Budget			
				June 30, 2017	Authority to	Highlands Housing Authority July 1, 2016 to		For the Period

## 2016 Revenue Schedule

Highlands Housing Authority

For the Period

July 1, 2016

to

June 30, 2017

	Public Housing		Proposed &	audget	lotal All	Adopted Budget Total Ali	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Management	Section 8	Voucher	Other Programs	Operations	Operations	All Operations	All Operations
OPERATING REVENUES	Allohagett	De Ceron a			<u></u>	<u> </u>		
Rental Fees								
Homebuyers' Monthly Payments					\$ -	\$ -	\$ -	#DIV/0!
Dwelling Rental	520,570			of summary of	\$20,570	518,300	2,270	0.4%
Excess Utilities	7,800				7,800	8,400	(600)	-7.1%
Non-Dwelling Rental						-	-	#DIV/0I
HUD Operating Subsidy	374,280				374,280	419,180	(44,900)	10.7%
New Construction - Acc Section 8							-	#DIV/0!
Voucher - Acc Housing Voucher					_			#OIV/OI
Total Rental Fees	902,650				902,650	945,880	(43,230)	-4.6%
Other Operating Revenues (List)	202,030	_			501,050	2 13/400	(,,	4.075
Capital Fund	70,000			100	70,000	12,400	57,600	464.5%
Tenant Charges	3,690	-			3,600	3,600	31,000	0.0%
	•			ja vijeti. Š	3,000	3,000		0.0%
Laundry Commissions	3,000				6,000	6,000	-	
Late Fees	6,000			<del>-</del>			F7.600	0.0%
Total Other Revenue	82,600				82,600	25,000	57,600	230.4%
Total Operating Revenues	985,250		<del>-</del>		985,250	970,880	14,370	1.5%
NON-OPERATING REVENUES								
Grants & Entitlements (List)								
Capital Fund Administration	10,000				10,000	10,000	-	0.0%
Grant #2					-	-	-	#OIV/0!
Grant #3		+ 2	100		-	-	-	#DIV/01
Grant #4					· · · · ·			#DIV/0!
Total Grants & Entitlements	10,000	-	-	-	10,000	10,000	-	0.0%
Local Subsidies & Donations (Ust)								
Local Subsidy #1			\$4	*:	-	-	-	#DIV/0!
Local Subsidy #2					<i>:</i> –	•	-	#DIV/0!
Local Subsidy #3					e* -	-	-	#DIV/0!
tocal Subsidy #4					·			#DIV/01
Total Local Subsidies & Donations	_		-	-	-	-	-	#DIV/0!
Interest on Investments & Deposits								
Investments	1,350				1,350	1,400	(50)	-3.6%
Security Deposits			:		-	•	-	#DIV/0]
Penalties					_	-	-	#DIV/0!
Other Investments					_	-	-	#D/V/0!
Total Interest	1,350	<u>_</u>			1,350	1,400	(50)	-3.6%
Other Non-Operating Revenues (List)	***					•	` '	0.074
Other Non Operating #1			. 1		_	-	_	#O!V/0!
Other Non-Operating #2		•	200		_	-	_	#DIV/01
Other Non-Operating #3						_	_	#D(V/0)
Other Non-Operating #4		1.	1.74			_	_	#D(V/0!
Other Non-Operating Revenues					<del></del>			#DIV/0!
Total Non-Operating Revenues	11,350	<del></del>		<del>-</del>	11,350	11,400	(50)	#DIV/0! -0.4%
TOTAL ANTICIPATED REVENUES	\$ 996,600	s - 9	<del>-</del>	5 -		\$ 982,280	\$ 14,320	1.5%
CONTRACTOR ATEN GEVENOES	, 230,000 a	<u> </u>	, <u></u>	<del></del>	2 230,000	Ÿ 307,100	÷ 14,520	1.370

## 2015 Adopted Revenue Schedule

## Highlands Housing Authority

			Adopted Bu	dget	
	Public Housing		Housing		Total All
	Management	Section 8	Voucher	Other Programs	Operations
OPERATING REVENUES					
Rental Fees	• •				
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	518,300		•		518,300
Excess Utilities	8,400		il.		8,400
Non-Dwelling Rental					-
HUD Operating Subsidy	419,180	•	· .		419,180
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher					_
Total Rental Fees	945,880	-	-	-	945,880
Other Operating Revenues (List)					
Capital Fund	12,400			1.73	12,400
Tenant Charges	3,600				3,600
Laundry Commissions	3,000				3,000
Late Fees	6,000			•	6,000
Total Other Revenue	25,000	-	-	-	25,000
Total Operating Revenues	970,880			-	970,880
NON-OPERATING REVENUES					
(srants & Entitlements (LIST)					
Grants & Entitlements (List) Capital Fund Administration	10.000		اد در		10.000
Capital Fund Administration	10,000				10,000
Capital Fund Administration Grant #2	10,000				10,000
Capital Fund Administration Grant #2 Grant #3	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4					- -
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements	10,000				- -
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List)			-		
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1					
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2					
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3					
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4					- -
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations					- -
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments					10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties Other Investments	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties Other Investments Total Interest	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties Other Investments Total Interest	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties Other Investments Total Interest Other Non-Operating Revenues (List) a	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties Other Investments Total Interest Other Non-Operating Revenues (List) a Other Non-Operating #2	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties Other Investments Total Interest Other Non-Operating Revenues (List) a Other Non-Operating #2 Other Non-Operating #3	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties Other Investments Total Interest Other Non-Operating Revenues (List) a Other Non-Operating #3 Other Non-Operating #3	10,000				10,000
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties Other Investments Total Interest Other Non-Operating Revenues (List) a Other Non-Operating #2 Other Non-Operating #3	10,000				1,400
Capital Fund Administration Grant #2 Grant #3 Grant #4 Total Grants & Entitlements Local Subsidies & Donations (List) Local Subsidy #1 Local Subsidy #2 Local Subsidy #3 Local Subsidy #4 Total Local Subsidies & Donations Interest on Investments & Deposits Investments Security Deposits Penalties Other Investments Total Interest Other Non-Operating Revenues (List) a Other Non-Operating #3 Other Non-Operating #3	10,000			\$ -	10,000 10,000 1,400 1,400 \$ 982,280

## 2016 Appropriations Schedule

For the Period

Highlands Housing Authority

July 1, 2016

June 30, 2017

			One and Out			44	S Increase (Decrease) Frapased vs.	% Increase (Decrease) Proposed vs.
	Public Housing		Proposed Budg Housing	16.1	Total All	Adopted Budget Total Ali	Adopted	Adopted
	Management	Section 8	Voucher	Other Programs	Operations	Operations	All Operations	All Operations
OPERATING APPROPRIATIONS								
Administration	4							
Salary & Wages	\$ 113,090			10 mg	\$ 113,090	\$ 110,970	\$ 2,120	1.9%
Fringe Benefits	25,650				25,650	19,400	6,250	32.2%
Legal	22,000				22,000	22,000	•	0.0%
Staff Training	6,000				6,000	6,000	-	0.0%
Travel	6,000				6,000	6,000	-	0.0%
Accounting Fees	18,400			10	18,400	17,870	530	3.0%
Auditing Fees	7,200				7,200	7,200	-	
Miscellaneous Administration*	97,000				97,000	90,150	6,850	7.6%
Total Administration	295,340		-		295,340	279,590	15,750	5.6%
Cost of Providing Services				· -				
Salary & Wages - Tenant Services					-	-	-	#DIV/0!
Salary & Wages - Maintenance & Operation	90,160				90,1€0	82,760	7,400	8.9%
Salary & Wages - Protective Services	÷ '		e e vije	•		-		#DIV/0I
Salary & Wages - Utility Labor					_		-	#DIV/O!
Fringe Benefits	44,850				44,850	42,100	2,750	6.5%
Tenant Services	3,100		100		3,100	3,100	-,,,,,	0.0%
Utilities	231,860				231,860	262,010	(30,150)	-11.5%
Maintenance & Operation	175,000				175,000	170,000	5,000	2,9%
Protective Services	••••	4.			215,000	110,000	בטוגנ	#DIV/0I
Insurance	39,000				39,000	37,000	2,000	5.4%
Payment in Lieu of Taxes (PILOT)	29,650				79,650	26,470	3,180	
Terminal Leave Payments	,	* *			23,030	20,470	3,180	12.0%
Collection Losses	5,000				5,000	5,000	-	#DIV/0!
Other General Expense	5,000				3,000	2,000	-	0.0%
Rents					-	-	-	#DIV/0!
Extraordinary Maintenance	60,000					•		#D(V/0!
Replacement of Non-Expendible Equipment	5,060				60,000		60,000	#O(V/0)
Property Betterment/Additions	3,000				5,000	\$,000	-	0.0%
Miscellaneous COPS <sup>4</sup>					-	•	-	#DIV/O
				4.5 Tep.	<u> </u>		-	#DIV/OI
Total Cost of Providing Services	683,620	-		-	683,620	633,440	50,180	7.9%
Net Principal Payments on Debt Service in Lieu of.								
Depreciation		nest to region of the			<del></del>			#D[V/0!
Total Operating Appropriations	978,960	·		<del></del>	978,960	913,030	65,930	7.2%
NON-OPERATING APPROPRIATIONS								
Net Interest Payments on Debt		A STATE OF THE STATE OF		ALTERNATION AND AREA	-	•	-	#D(V/0)
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve	网络海绵 化				-	-	-	#DIV/0!
Municipality/County Appropriation			1.1	* *	•	-	-	#DIV/OI
Other Reserves		A production of the second	1.1				_	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-		-	-	#DIV/0!
OTAL APPROPRIATIONS	978,960	-	-	-	978,960	913,030	65,930	7.2%
ACCUMULATED DEFICIT			2.5	1.5	-		· -	#DIV/0I
GTAL APPROPRIATIONS & ACCUMULATED								• • •
<del>C</del> FICIT	978,960	-	=	-	978,960	913,030	65,930	7.2%
NRESTRICTED NET POSITION UTILIZED								, <u>- x</u>
funicipality/County Appropriation	-		-	_	_	-	_	#DIV/01
ther			100	Sugar Settle	_	-	•	
Total Unrestricted Net Position Utilized					·			#DIV/0!
_	\$ 978,960 \$				\$ 978,960	\$ 913,030	\$ 65,930	•
E	J 274,360 3		3		000,000	3 313,030	\$ 65,930	7.25

<sup>\*</sup> Miscellaneous line Items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 48,948.00 \$