

	<u>Start Year</u>		<u>End Year</u>
Fiscal Year	2026	—	2027

***Housing Authority Budget of:
Highlands Housing Authority***

State Filing Year 2027

For the Period: July 1, 2026 to June 30, 2027

www.highlandsha.org
Housing Authority Web Address



Division of Local Government Services

**2027 HOUSING AUTHORITY BUDGET
CERTIFICATION SECTION**

2027

Highlands Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: July 01, 2026 to June 30, 2027

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: 7/16/2026

2027 PREPARER'S CERTIFICATION

Highlands Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: July 01, 2026 to June 30, 2027

It is hereby certified that the Housing Authority Budget, including the Annual Budget and the Capital annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	bfurlong@perthamboyha.org
Name:	Brian Furlong
Title:	Director of Financial Operations
Address:	881 Amboy Avenue
	Perth Amboy, NJ 08861
Phone Number:	(732)826-3118
Fax Number:	(732)826-3111
E-mail Address:	bfurlong@perthamboyha.org

HOUSING AUTHORITY INTERNET WEBSITE CERTIFICATION

Housing Authority's Web Address:	www.hIGHLANDSHA.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Douglas Dzema
Title of Officer Certifying Compliance:	Executive Director
Signature:	ddzema@perthamboyha.org

2027 APPROVAL CERTIFICATION

Highlands Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: July 01, 2026 to June 30, 2027

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Highlands Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on April 22, 2026.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

Officer's Signature:	ddzema@perthamboyha.org
Name:	Douglas Dzema
Title:	Executive Director
Address:	881 Amboy Avenue Perth Amboy, NJ 08861
Phone Number:	(732)826-3114
Fax Number:	(732)826-3111
E-mail Address:	ddzema@perthamboyha.org

2027 HOUSING AUTHORITY BUDGET RESOLUTION

Highlands Housing Authority

FISCAL YEAR: July 01, 2026 to June 30, 2027

WHEREAS, the Annual Budget for Highlands Housing Authority for the fiscal year beginning July 01, 2026 and ending June 30, 2027 has been presented before the governing body of the Highlands Housing Authority at its open public meeting of April 22, 2026; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,592,300.00, Total Appropriations including any Accumulated Deficit, if any, of \$1,520,800.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$41,749.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Highlands Housing Authority, at an open public meeting held on April 22, 2026 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Highlands Housing Authority for the fiscal year beginning July 01, 2026 and ending June 30, 2027, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Highlands Housing Authority will consider the Annual Budget and Capital Budget/Program for Adoption on May 27, 2026.

ddzema@perthamboyha.org

(Secretary's Signature)

4/22/2026

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Gloria Miller	X			
Ellen Williams				X
Rebecca Wells				X
Christine Misita	X			
Barbara Brown	X			
Nancy Messina	X			
Lori Hohenleitner				X

2027 ADOPTION CERTIFICATION

Highlands Housing Authority

HOUSING AUTHORITY BUDGET

FISCAL YEAR: July 01, 2026 to June 30, 2027

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true the Budget adopted by the governing body of the Highlands Housing Authority, pursuant to N.J.A.C 5:31-2.3, on June 17, 2026.

Officer's Signature:	ddzema@perthamboyha.org		
Name:	Douglas Dzema		
Title:	Executive Director		
Address:	881 Amboy Avenue Perth Amboy, NJ 08861		
Phone Number:	(732)826-3114	Fax:	(732)826-3111
E-mail address:	ddzema@perthamboyha.org		

2027 ADOPTED BUDGET RESOLUTION

Highlands Housing Authority

FISCAL YEAR: July 01, 2026 to June 30, 2027

WHEREAS, the Annual Budget and Capital Budget/Program for the Highlands Housing Authority for the fiscal year beginning July 01, 2026 and ending June 30, 2027 has been presented for adoption before the governing body of the Highlands Housing Authority at its open public meeting of June 17, 2026; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$1,592,300.00, Total Appropriations, including any Accumulated Deficit, if any, of \$1,520,800.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$41,749.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Highlands Housing Authority at an open public meeting held on June 17, 2026 that the Annual Budget and Capital Budget/Program of the Highlands Housing Authority for the fiscal year beginning July 01, 2026 and ending June 30, 2027 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

ddzema@perthamboyha.org

(Secretary's Signature)

6/17/2026

(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Gloria Miller				X
Ellen Williams	X			
Rebecca Wells	X			
Christine Misita	X			
Barbara Brown	X			
Nancy Messina	X			
Lori Hohenleitner				X

**2027 HOUSING AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2027 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

Highlands Housing Authority

FISCAL YEAR: July 01, 2026 to June 30, 2027

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2026 proposed Annual Budget and make comparison to the Fiscal Year 2025 adopted budget for each Revenue and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

Variances:

Operating Revenue:

Interest (+91.3%) - Based on actuals. Substantial increase in rates from prior budgeted amounts.

Tenant Charges- (+370.0%) - based on current year actuals

Operating Appropriations:

Fringe benefits (+16.6%) - increase in health benefit premiums

Utilities (+11.5%) - based on actuals. Increase in utility rates.

Interest Payments on Debt (-10.8%) - decrease in interest allocation of loan payments per loan amortization schedule

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital/Program

None

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.). If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

N/A

2027 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

Highlands Housing Authority

FISCAL YEAR: July 01, 2026 to June 30, 2027

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as PILOT payments, or a shared service and explain the reason for the transfer. Housing Authorities cannot transfer Unrestricted Net Position.

Operating funds used for annual PILOT payment made to the Borough of Highlands. \$43,164 paid in 2025 and this current budget reflects expected increase in budgeted year.

5. The proposed budget must not reflect an anticipated deficit from 2026 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

PHA has enough reserves to pay its GASB 68/75 liability

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report.

HOUSING AUTHORITY CONTACT INFORMATION

2027

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Highlands Housing Authority		
Federal ID Number:	21-6001673		
Address:	215 Shore Boulevard		
City, State, Zip:	Highlands	NJ	07732
Phone: (ext.)	732-826-3110	Fax:	732-826-3111

Preparer's Name:	Brian Furlong		
Preparer's Address:	881 Amboy Avenue, PO Box 390		
City, State, Zip:	Perth Amboy	NJ	08862
Phone: (ext.)	732-826-3118	Fax:	732-826-3111
E-mail:	bfurlong@perthamboyha.org		

Chief Executive Officer*	Douglas Dzema		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	732-826-3114	Fax:	732-826-3111
E-mail:	ddzema@perthamboyha.org		

Chief Financial Officer*	Brian Furlong		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	732-826-3118	Fax:	732-826-3111
E-mail:	bfurlong@perthamboyha.org		

Name of Auditor:	Richard Larsen		
Name of Firm:	Novogradac & Company LLP		
Address:	1433 Hooper Ave, Suite 329		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	732-503-4257	Fax:	732-341-1424
E-mail:	rich.larsen@novoco.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

Highlands Housing Authority

FISCAL YEAR: July 01, 2026 to June 30, 2027

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

5

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 253,527.26

3. Provide the number of regular voting members of the governing body:

7

(5 or 7 per State statute)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

6. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

7. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

**A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.*

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

8. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Highlands Housing Authority

FISCAL YEAR: July 01, 2026 to June 30, 2027

9. Did the Authority pay for meals or catering during the current fiscal year?

Yes

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

10. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

Yes

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No

No

No

No

No

No

No

No

No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

12. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

13. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

No

If "yes", provide explanation, including amount paid.

14. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

If "yes", provide explanation including amount paid.

15. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE
(CONTINUED)

Highlands Housing Authority

FISCAL YEAR: July 01, 2026 to June 30, 2027

16. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

17. Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

18. Has the Authority been deemed "troubled" by the Department of Housing and Urban Development?

If "yes", attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

(CONTINUED)

Highlands Housing Authority

FISCAL YEAR: July 01, 2026 to June 30, 2027

Use the space below to provide clarification for any Questionnaire responses.

The Executive Director is hired through an interlocal agreement that is reviewed and approved by the Board of Commissioner annually.

9. A Board meeting/commissioner Holiday meeting was held on 12/17/25 at Assaggini Di Roma in Hazlet, NJ. The total cost of the meal was \$857.95 which was paid for by the Highlands Housing Authority. See statement attached.

10. Travel expenses = \$690.60 - See statement attached

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

Highlands Housing Authority

FISCAL YEAR: July 01, 2026 to June 30, 2027

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)
Highlands Housing Authority
For the Period: July 01, 2026 to June 30, 2027

	Name	Title	Average Hours per Week Dedicated to Position	Position					Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
				Commissioner	Officer	Key Employee	Highest Compensated	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		
1	Gloria Miller	Chairperson	10	X	X				None				\$ -
2	Ellen Williams	Vice Chairperson	5	X	X				None				\$ -
3	Rebecca Wells	Commissioner	5	X	X				None				\$ -
4	Christine Misita	Commissioner	5	X					None				\$ -
5	Barbara Brown	Commissioner	5	X					None				\$ -
6	Nancy Messina	Commissioner	5	X					None				\$ -
7	Lori Hohenleitner	Commissioner	5	X					None				\$ -
8	Douglas Dzema	Executive Director	5		X		X		None				\$ -
9	Brian Furlong	Director of Financial Ops	5						None				\$ -
10													\$ -
11													\$ -
12													\$ -
13													\$ -
14													\$ -
15													\$ -
16													\$ -
17													\$ -
18													\$ -
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26													\$ -
27													\$ -
28													\$ -
29													\$ -
30													\$ -
31													\$ -
32													\$ -
33													\$ -
34													\$ -
35													\$ -
Total:									\$ -	\$ -	\$ -	\$ -	\$ -

Schedule of Health Benefits - Detailed Cost Analysis

Highlands Housing Authority

For the Period: July 01, 2026 to June 30, 2027

If no health benefits, check this box: ☐

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	1	27,537.00	27,537.00	1	24,587.00	24,587.00	2,950.00	12.0%
Parent & Child			-			-	-	
Employee & Spouse (or Partner)	1	55,074.00	55,074.00	1	49,173.00	49,173.00	5,901.00	12.0%
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)			(12,667.00)			(11,310.00)	(1,357.00)	12.0%
Subtotal	2		69,944.00	2		62,450.00	7,494.00	12.0%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)							-	
Subtotal			-			-	-	
Retirees - Health Benefits - Annual Cost								
Single Coverage			-			-	-	
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-			-	-	
Employee Cost Sharing Contribution (enter as negative -)							-	
Subtotal			-			-	-	
GRAND TOTAL	2		69,944.00	2		62,450.00	7,494.00	12.0%

Is medical coverage provided by the SHBP (Yes or No)?

Yes

Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes

If no accumulated absences, check this box: ☒

N-6 Accumulated Absence Liability

Highlands Housing Authority
ACCUMULATED ABSENCE LIABILITY

	Sick Time		Vacation Time		Compensatory Time		Personal Time		Other		Legal basis for benefit ("X" applicable items)		
Bargaining Unit or Non-Union Position Eligible for Benefit (List Non-Union Employees by Individual Position Rather Than Each Named Individual)	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Resolution	Individual Employment Agreement
TOTALS (THIS PAGE ONLY)	-	\$0.00	-	\$0.00	-	\$0.00	-	\$0.00	-	\$0.00			

Highlands Housing Authority
ACCUMULATED ABSENCE LIABILITY

Bargaining Unit or Non-Union Position Eligible for Benefit (List Non-Union Employees by Individual Position Rather Than Each Named Individual)	Sick Time		Vacation Time		Compensatory Time		Personal Time		Other		Legal basis for benefit ("X" applicable items)		
	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Resolution	Individual Employment Agreement
TOTALS (THIS PAGE ONLY)	-	\$0.00	-	\$0.00	-	\$0.00	-	\$0.00	-	\$0.00			

Highlands Housing Authority
ACCUMULATED ABSENCE LIABILITY

[illegible]

Schedule of Shared Service Agreements

Highlands Housing Authority

For the Period: July 01, 2026 to June 30, 2027

If no shared services, check this box: ☐

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

**2027 HOUSING AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Highlands Housing Authority
For the Period: July 01, 2026 to June 30, 2027

	FY 2027 Proposed Budget					FY 2026 Adopted Budget	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
REVENUES								
Total Operating Revenues	\$ -	\$ -	\$ -	\$ 1,557,300	\$ 1,557,300	\$ 1,482,700	\$ 74,600	5.0%
Total Non-Operating Revenues	-	-	-	35,000	35,000	18,300	16,700	91.3%
Total Anticipated Revenues	-	-	-	1,592,300	1,592,300	1,501,000	91,300	6.1%
APPROPRIATIONS								
Total Administration	-	-	-	402,500	402,500	396,100	6,400	1.6%
Total Cost of Providing Services	-	-	-	960,400	960,400	880,750	79,650	9.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	34,100	32,287	1,813	5.6%
Total Operating Appropriations	-	-	-	1,362,900	1,397,000	1,309,137	87,863	6.7%
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	14,900	16,713	(1,813)	-10.8%
Total Other Non-Operating Appropriations	-	-	-	108,900	108,900	103,800	5,100	4.9%
Total Non-Operating Appropriations	-	-	-	108,900	123,800	120,513	3,287	2.7%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	-	-	-	1,471,800	1,520,800	1,429,650	91,150	6.4%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	-	-	-	1,471,800	1,520,800	1,429,650	91,150	6.4%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ 120,500	\$ 71,500	\$ 71,350	\$ 150	0.2%

Revenue Schedule

Highlands Housing Authority

For the Period: July 01, 2026 to June 30, 2027

[illegible]

Prior Year Adopted Revenue Schedule

Highlands Housing Authority

FY 2026 Adopted Budget

[illegible]

Appropriations Schedule

Highlands Housing Authority
For the Period: July 01, 2026 to June 30, 2027

						<i>FY 2026 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	FY 2027 Proposed Budget							
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS								
<i>Administration</i>								
Salary & Wages				142,600	\$ 142,600	\$ 135,800	\$ 6,800	5.0%
Fringe Benefits				42,800	42,800	45,300	(2,500)	-5.5%
Legal				18,500	18,500	18,200	300	1.6%
Staff Training				8,000	8,000	8,000	-	0.0%
Travel				7,200	7,200	7,200	-	0.0%
Accounting Fees				26,300	26,300	25,300	1,000	4.0%
Auditing Fees				13,000	13,000	12,700	300	2.4%
Miscellaneous Administration*				144,100	144,100	143,600	500	0.3%
Total Administration	-	-	-	402,500	402,500	396,100	6,400	1.6%
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services				-	-	-	-	#DIV/0!
Salary & Wages - Maintenance & Operation				133,900	133,900	127,100	6,800	5.4%
Salary & Wages - Protective Services				-	-	-	-	#DIV/0!
Salary & Wages - Utility Labor				-	-	-	-	#DIV/0!
Fringe Benefits				91,800	91,800	78,700	13,100	16.6%
Tenant Services				5,500	5,500	5,200	300	5.8%
Utilities				305,500	305,500	274,050	31,450	11.5%
Maintenance & Operation				294,000	294,000	270,000	24,000	8.9%
Protective Services				-	-	-	-	#DIV/0!
Insurance				75,000	75,000	73,000	2,000	2.7%
Payment in Lieu of Taxes (PILOT)				45,700	45,700	43,700	2,000	4.6%
Terminal Leave Payments				-	-	-	-	#DIV/0!
Collection Losses				6,000	6,000	6,000	-	0.0%
Other General Expense				-	-	-	-	#DIV/0!
Rents				-	-	-	-	#DIV/0!
Extraordinary Maintenance				-	-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment				3,000	3,000	3,000	-	0.0%
Property Betterment/Additions				-	-	-	-	#DIV/0!
Miscellaneous COPS*				-	-	-	-	#DIV/0!
Total Cost of Providing Services	-	-	-	960,400	960,400	880,750	79,650	9.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	34,100	32,287	1,813	5.6%
Total Operating Appropriations	-	-	-	1,362,900	1,397,000	1,309,137	87,863	6.7%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	14,900	16,713	(1,813)	-10.8%
Operations & Maintenance Reserve				-	-	-	-	#DIV/0!
Renewal & Replacement Reserve				108,900	108,900	103,800	5,100	4.9%
Municipality/County Appropriation				-	-	-	-	#DIV/0!
Other Reserves				-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	108,900	123,800	120,513	3,287	2.7%
TOTAL APPROPRIATIONS	-	-	-	1,471,800	1,520,800	1,429,650	91,150	6.4%
ACCUMULATED DEFICIT				-	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	-	-	-	1,471,800	1,520,800	1,429,650	91,150	6.4%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation	-	-	-	-	-	-	-	#DIV/0!
Other				-	-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 1,471,800	\$ 1,520,800	\$ 1,429,650	\$ 91,150	6.4%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ - \$ - \$ 68,145.00 \$ 69,850.00

Highlands Housing Authority

For the Period: July 01, 2026 to June 30, 2027

For the Period: July 01, 2026 to June 30, 2027

[illegible]

Highlands Housing Authority

For the Period: July 01, 2026 to June 30, 2027

For the Period: July 01, 2026 to June 30, 2027

[illegible]

Prior Year Adopted Appropriations Schedule

Highlands Housing Authority

	FY 2026 Adopted Budget				
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages			\$ 135,800		\$ 135,800
Fringe Benefits			45,300		45,300
Legal			18,200		18,200
Staff Training			8,000		8,000
Travel			7,200		7,200
Accounting Fees			25,300		25,300
Auditing Fees			12,700		12,700
Miscellaneous Administration*			143,600		143,600
Total Administration	-	-	-	396,100	396,100
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services					-
Salary & Wages - Maintenance & Operation			127,100		127,100
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor					-
Fringe Benefits			78,700		78,700
Tenant Services			5,200		5,200
Utilities			274,050		274,050
Maintenance & Operation			270,000		270,000
Protective Services					-
Insurance			73,000		73,000
Payment in Lieu of Taxes (PILOT)			43,700		43,700
Terminal Leave Payments					-
Collection Losses			6,000		6,000
Other General Expense					-
Rents					-
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment			3,000		3,000
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	-	-	-	880,750	880,750
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	32,287
Total Operating Appropriations	-	-	-	1,276,850	1,309,137
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	XXXXXXXXXXXXXX	16,713
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve			103,800		103,800
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	103,800	120,513
TOTAL APPROPRIATIONS	-	-	-	1,380,650	1,429,650
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	-	-	-	1,380,650	1,429,650
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 1,380,650	\$ 1,429,650

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ - \$ - \$ 63,842.50 \$ 65,456.85

Highlands Housing Authority

For the Period: July 01, 2026 to June 30, 2027

For the Period: July 01, 2026 to June 30, 2027

[illegible]

Highlands Housing Authority

For the Period: July 01, 2026 to June 30, 2027

For the Period: July 01, 2026 to June 30, 2027

[illegible]

Debt Service Schedule - Principal

Highlands Housing Authority

If authority has no debt check this box: ☐

Fiscal Year Ending in

	Date of Local Finance Board Approval	2026 (Adopted Budget)	2027 (Proposed Budget)	2028	2029	2030	2031	2032	Thereafter	Total Principal Outstanding
First Mortgage Citizens Bank		\$ 32,287	\$ 34,100	\$ 35,984	\$ 38,043	\$ 40,184	\$ 42,443	\$ 44,820	\$ 51,601	\$ 287,175.00
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
										\$ -
TOTAL PRINCIPAL		32,287	34,100	35,984	38,043	40,184	42,443	44,820	51,601	287,175
LESS: HUD SUBSIDY										-
NET PRINCIPAL		<u>\$ 32,287</u>	<u>\$ 34,100</u>	<u>\$ 35,984</u>	<u>\$ 38,043</u>	<u>\$ 40,184</u>	<u>\$ 42,443</u>	<u>\$ 44,820</u>	<u>\$ 51,601</u>	<u>\$ 287,175</u>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

If no rating, type "Not Applicable".

Debt Service Schedule - Interest

Highlands Housing Authority

If authority has no debt check this box: ☐

Fiscal Year Ending in

	2026 (Adopted Budget)	2027 (Proposed Budget)	2028	2029	2030	2031	2032	Thereafter	Total Interest Payments Outstanding
First Mortgage Citizens Bank	16,713	14,900	13,011	10,953	8,813	6,552	4,175	1,637	60,041
									-
									-
									-
									-
									-
									-
									-
TOTAL INTEREST	16,713	14,900	13,011	10,953	8,813	6,552	4,175	1,637	60,041
LESS: HUD SUBSIDY									-
NET INTEREST	\$ 16,713	\$ 14,900	\$ 13,011	\$ 10,953	\$ 8,813	\$ 6,552	\$ 4,175	\$ 1,637	\$ 60,041

Net Position Reconciliation

Highlands Housing Authority

For the Period: July 01, 2026 to June 30, 2027

FY 2027 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	\$ -	\$ -		\$ 3,414,499	\$ 3,414,499
Less: Invested in Capital Assets, Net of Related Debt (1)				1,435,671	1,435,671
Less: Restricted for Debt Service Reserve (1)					-
Less: Other Restricted Net Position (1)				1,088,443	1,088,443
Total Unrestricted Net Position (1)	-	-	-	890,385	890,385
Less: Designated for Non-Operating Improvements & Repairs					-
Less: Designated for Rate Stabilization					-
Less: Other Designated by Resolution					-
Plus: Accrued Unfunded Pension Liability (1)				259,621	259,621
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)				189,444	189,444
Plus: Estimated Income (Loss) on Current Year Operations (2)				71,350	71,350
Plus: Other Adjustments (attach schedule)					-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	-	-	-	1,410,800	1,410,800
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ -	\$ -	\$ -	\$ 1,410,800	\$ 1,410,800

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ - \$ - \$ - \$ 68,145 \$ 69,850

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2027

Highlands Housing Authority

(Housing Authority Name)

**2027 HOUSING AUTHORITY
CAPITAL BUDGET / PROGRAM**

2027 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

Highlands Housing Authority

(Housing Authority Name)

Fiscal Year: July 01, 2026 to June 30, 2027

Place an "X" in the box for the applicable statement below:

☒ It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Highlands Housing Authority, on April 22, 2026.

☐ It is hereby certified that the governing body of the Highlands Housing Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Highlands Housing Authority, for the following reason(s):

Officer's Signature:	ddzema@perthamboyha.org
Name:	Douglas Dzema
Title:	Executive Director
Address:	881 Amboy Avenue
	Perth Amboy, NJ 08861
Phone Number:	(732)826-3114
Fax Number:	(732)826-3111
E-mail Address:	ddzema@perthamboyha.org

2027 CAPITAL BUDGET/PROGRAM MESSAGE

Highlands Housing Authority

Fiscal Year: July 01, 2026 to June 30, 2027

Answer all questions below using the space provided.

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend fund. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for the purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these projects?

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

3. Has a long-term (5 years or more) infrastructure needs and other capital items (vehicles, equipment) needs assessment been prepared?

4. If amounts are on Page CB-3 in the column "Debt Authorizations", indicate the primary source of funding the debt service for the Debt Authorizations (example - HUD).

N/A

5. Have the current capital projects been reviewed and approved by HUD?

Provide additional documentation as necessary.

Proposed Capital Budget

Highlands Housing Authority
For the Period: July 01, 2026 to June 30, 2027

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
	\$ -					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Section 8</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
RAD Rehab Work	41,749		\$ 41,749			
	-					
	-					
	-					
Total	41,749	-	41,749	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 41,749	\$ -	\$ 41,749	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Highlands Housing Authority
For the Period: July 01, 2026 to June 30, 2027

		Fiscal Year Beginning in					
	Estimated Total Cost	Current Budget Year 2027	2028	2029	2030	2031	2032
Public Housing Management							
	\$ -	\$ -					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Section 8							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Housing Voucher							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Other Programs							
RAD Rehab Work	293,470	41,749	\$ -	\$ 9,479	\$ 177,658	\$ 64,584	\$ -
	-	-					
	-	-					
	-	-					
Total	293,470	41,749	-	9,479	177,658	64,584	-
TOTAL	\$ 293,470	\$ 41,749	\$ -	\$ 9,479	\$ 177,658	\$ 64,584	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Highlands Housing Authority
For the Period: July 01, 2026 to June 30, 2027

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
	\$ -					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Section 8</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
RAD Rehab Work	293,470		\$ 293,470			
	-					
	-					
	-					
Total	293,470	-	293,470	-	-	-
TOTAL	\$ 293,470	\$ -	\$ 293,470	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	<u>\$ 293,470</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: Highlands Housing Authority Year Ending: June 30, 2025

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

--

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

4/22/2026

Date

ddzema@perthamboyha.org

Clerk/Secretary to the Governing Body

Appendix to Budget Document