Housing Authority of the Borough of Highlands

215 Shore Drive, Highlands, NJ 07732

**Agenda**

***Regular Board Meeting***

May 24, 2022

6:00 p.m.

Call to Order and Pledge of Allegiance ……….…………………………………... Chairperson

Reading of Meeting Notice ***Chairperson***

Roll Call ***Chairperson***

3. Approval of Minutes:

March 28, 2022 Regular Board Meeting, Public Portion

4. Presentation of Bills – Ratify April Bills List and Approval of May Bills List

5. Correspondence

6. Reports

1. Committee Reports

B. Officers/Staff Report

7. Discussion Items

1. Old Business
2. New Business
3. Resolutions

Public Hearing for Budget only.

**FY22-023** – Resolution adopting the annual operating budget for the Housing Authority of the Borough of Highlands for fiscal year ending June 30, 2023.

**FY22-024** – Resolution awarding the contract for legal services to Manna & Bonello for $5,400.00 through May 31, 2023.

**FY22-025** – Resolution approving and authorizing the write – off of designated uncollectible rent due on vacated unit.

**FY22-026** – Resolution adopting Master Technology Policy and Cyber Incident Response Plan.

**FY22-027** – Resolution awarding change order #1 to Fiore Paving Co., Inc. for the paving upgrades at Ptak Towers in the amount of $2,000.00.

**FY22-028** – Resolution ratifying the hiring of a part time administrative assistant.

Public Portion

Executive Session

Adjournment