

**HOUSING AUTHORITY OF THE BOROUGH OF HIGHLANDS**  
**Ptak Towers**  
**215 Shore Drive, Highlands, NJ 07732**

**May 26, 2020**  
**ANNUAL MEETING**  
**Minutes of Public Portion**

**OPENING**

Chair Miller called the meeting to order at 1:20 PM. She followed with the Pledge of Allegiance and the Reading of Meeting Notice.

**ROLL CALL**

Present: Rebecca Wells, Commissioner  
Mae Rugg, Commissioner  
Ida Tkoch, Commissioner  
Dolores Francy, Commissioner  
Ellen Williams, Commissioner  
Ray Goddard, Commissioner  
Gloria Miller, Chairperson

Also Present: Douglas G. Dzema, Executive Director  
Thomas Furlong, Director Financial Operations  
Renee DeMarco, Residential Operations Manager  
Aaron Greene, Computer Systems Administrator  
John Bonello, Esquire

**(Note: Hereafter, titles are abbreviated as: Chair, Comm, ED, Atty)**

**ELECTION OF OFFICERS**

Chair Miller turned the meeting over to Atty Bonello who proceeded with the election of officer.

***Chairperson:*** Motion made to nominate Comm Miller moved by Comm Goddard and it was seconded by Comm Wells. Hearing no other nominations, he asked for the vote.

Aye	(7)	Wells, Rugg, Tkoch, Francy, Williams, Goddard, Miller
Nay	(0)	
Abstention	(0)	
Absent	(0)	

***Vice Chairperson:*** Motion to nominate Comm Goddard moved by Comm Tkoch and it was seconded by Comm Miller. Hearing no other nominations, he asked for the vote.

Aye (7) Wells, Rugg, Tkoch, Francy, Williams, Goddard, Miller  
 Nay (0)  
 Abstention (0)  
 Absent (0)

**Treasurer:** Motion to nominate Comm Wells moved by Comm Tkoch and it was seconded by Chair Miller. Hearing no other nominations, she asked for the vote.

Aye (7) Wells, Rugg, Tkoch, Francy, Williams, Miller  
 Nay (0)  
 Abstention (0)  
 Absent (0)

**ADJOURNMENT**

Comm Goddard made a motion to adjourn the Annual Meeting. Motion was seconded by Comm Wells. All in favor.

Chair Miller closed the meeting at 1:25 PM.

Motion to adopt May 26, 2020 Annual Board Meeting, Public Portion Minutes moved by Commissioner Williams and seconded by Commissioner Goddard.

**Roll Call for Adoption of May 26, 2020 Annual Board Meeting Minutes**

	Ayes	Nays	Absent	Abstain
Commissioner Wells	X			
Commissioner Rugg			X	
Commissioner Tkoch	X			
Commissioner Francy	X			
Commissioner Williams	X			
Commissioner Goddard	X			
Chairperson Miller	X			

The foregoing is a true copy of the Minutes adopted at a Regular Meeting of the Housing Authority of the Borough of Highlands, New Jersey, duly called and held on the 24<sup>th</sup> day of June, 2020.

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 Douglas Dzema  
 Executive Director